

## Tenant Repairs Request List / Grumble Sheet / Wish List

Dear Tenants, please take photocopies of this form for future repairs scheduling or download a copy from [www.centralproperties.co.uk](http://www.centralproperties.co.uk) (click on Tenancy Documents). Please keep a copy of your repair request for your future reference. The preferred method is for you to e-mail Central Properties on your dedicated property e-mail address.

To Central Properties, re: property: \_\_\_\_\_

Thank you for the excellent accommodation you have provided us with, we are very happy to have this property and realise that you are a very busy person, however if you could please attend to the following repairs/problems as soon as possible which are listed in order of priority.

**PLEASE BE DESCRIPTIVE ABOUT YOUR REPAIR i.e. LOCATION / ROOM NUMBER AND POSITION**

**PLEASE PRINT YOUR REQUEST IN WRITING, IF WE CAN'T READ IT, IT WON'T GET DONE!!!!!!!!!!!!**

Job 1	Tenant's repair request: ..... ..... ..... Landlord Action/Comment: ..... ..... Job Done <input type="checkbox"/>
Job 2	Tenant's repair request: ..... ..... ..... Landlord Action/Comment: ..... ..... Job Done <input type="checkbox"/>
Job 2	Tenant's repair request: ..... ..... ..... Landlord Action/Comment: ..... ..... Job Done <input type="checkbox"/>
Job 3	Tenant's repair request: ..... ..... ..... Landlord Action/Comment: ..... ..... Job Done <input type="checkbox"/>
Job 4	Tenant's repair request: ..... ..... ..... Landlord Action/Comment: ..... ..... Job Done <input type="checkbox"/>
Job 5	Tenant's repair request: ..... ..... ..... Landlord Action/Comment: ..... ..... Job Done <input type="checkbox"/>

SIGNED BY THE TENANT	PRINT NAME	MOBILE NUMBER	DATE
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Job 6	Tenant's repair request: ..... ..... Landlord Action/Comment: ..... ..... Job Done <input type="checkbox"/>
Job 7	Tenant's repair request: ..... ..... Landlord Action/Comment: ..... ..... Job Done <input type="checkbox"/>
Job 8	Tenant's repair request: ..... ..... Landlord Action/Comment: ..... ..... Job Done <input type="checkbox"/>
Job 9	Tenant's repair request: ..... ..... Landlord Action/Comment: ..... ..... Job Done <input type="checkbox"/>
Job 10	Tenant's repair request: ..... ..... Landlord Action/Comment: ..... ..... Job Done <input type="checkbox"/>
Job 11	Tenant's repair request: ..... ..... Landlord Action/Comment: ..... ..... Job Done <input type="checkbox"/>
Job 12	Tenant's repair request: ..... ..... Landlord Action/Comment: ..... ..... Job Done <input type="checkbox"/>
Job 13	Tenant's repair request: ..... ..... Landlord Action/Comment: ..... ..... Job Done <input type="checkbox"/>

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